

Policy number: FNB- 1004

Effective date: February 20, 2014

Title: Affiliate Membership Policy

1.0 GUIDING PRINCIPLE

- 1.1 Football New Brunswick (FNB) is the recognized Provincial Sport Organization (PSO) for Tackle, Flag and Touch Football in the Province of New Brunswick. As the PSO, FNB will offer Affiliate Membership to teams, groups and associations who do not require the FNB Insurance Plan nor desire to have full membership benefits.

According, the Board of Directors (BoD) of FNB will develop and maintain a set of criteria for acquiring and maintaining affiliate membership.

2.0 POLICY STATEMENT

- 2.1 The affiliate membership is designed to offer services and communications on common interests in the sport of football. These benefits include, but are not limited to resources, clinics and programs at membership cost (See Section 4.0 for a complete list of Affiliate Membership Benefits).
- 2.2 The Board of Directors of FNB will determine if the team, group or association has met the criteria to be an affiliate member.
- 2.3 FNB may at its discretion operate regional and provincial programs to enhance and promote the sport of Football. Nothing in policy shall restrict FNB from said activities.

3.0 PROCEDURE

A team, group or association may request affiliate membership with FNB via the following procedure:

- 3.1 Written (email is acceptable) application made to FNB's Executive Director at least 30 days prior to the start of an activity, competition, or program of play
- 3.2 The application shall indicate which affiliate membership category the team, group or association is applying for.
- 3.3 Included or attached to the request for affiliate membership is:

- 3.3.1 the geographic area that is to be encompassed by the team, group or association;
- 3.3.2 a list of names and contact information (mailing address, phone number(s), and email(s)) of all executive members of the team, group or association including an indication of the person who will be 'in charge' for the purposes of this application;
- 3.3.3 a list of all coaches, administrators and players. FNB will maintain and update this list annually.
- 3.3.4 a statement declaring it is a not for profit team, group or association
- 3.4 The Executive Director will receive and distribute the affiliate membership application for the BoD review. If there is no scheduled board meeting within the timeframe of the request it may be reviewed and decided by an electronic (email) vote.
- 3.5 The team, group or association requesting affiliate membership shall provide to the BoD of FNB or its designate answers to relevant questions regarding the team, group or association that is seeking affiliate membership and their goals and purposes.
- 3.6 The Executive Director of FNB will notify the 'in-charge' person requesting affiliate membership whether the BoD of FNB has granted affiliate membership, or declined affiliate membership. If affiliate membership has been declined the reasons for declining shall be provided.
- 3.7 Teams, groups or associations once granted affiliate membership shall maintain their status as an affiliate member of FNB unless they;
 - 3.7.1 Request in writing to have their status as an affiliate member revoked
 - 3.7.2 Cease to be a member in 'good standing'
- 3.8 The BoD of FNB may revoke affiliate membership for any team, group or association that it has previously granted affiliate membership under the following conditions;
 - 3.8.1 the team, group or association that initially requested affiliated membership ceases to be an active entity, or
 - 3.8.2 the team, group or association has not met their financial obligations to FNB, or
 - 3.8.3 the team, group or association has engaged in activities that cast FNB in a negative light.

4.0 Affiliate Membership Benefits

If granted affiliate membership, the team, group or association will have rights to the following benefits. The benefits shall not be accessible to any other agency and shall be used for football related purposes only.

- 4.1 Access to NCCP coaching training and certification at membership cost

- 4.2 Access to FNB clinics and camps at membership cost
- 4.3 Football Canada Rulebooks and resources at cost
- 4.4 Recognition of PSO affiliate membership at Football Canada events
- 4.5 Access to Anti-Doping program resources and management
- 4.6 Access to SIRCUIT: Through FNB's membership with Football Canada, affiliate members will have access to the Sport Information Resource Centre (SIRC). SIRC is the world's leading bibliographic database producer of sport, fitness, and sport medicine information. SIRC provides an electronic news and information service and provides football specific and football related bibliographic references. Should any of the titles be of interest to you, the full-text documents will be available at a discounted rate through Football Canada.